

Attachment A

<p align="center">National Children’s Center (NCC) Fields in Data Spreadsheet for NCC Conversion to Employment Pilot Project July 15, 2009 Draft Information is a once a month “snapshot” of status at the first of month</p>			
	Yes or No	Categories in Drop Down Boxes	Data Input
1. Name			Name of individual being served
2. ID Number			Number assigned by agency
3. Specific location or phase			X
4. Number of Hours in day spent in Day Habilitation – Carroll Street Facility			X
5. Hours worked per week			X
6. Competitive earnings per hour			X
7. Receive training tool (\$1.00)	X		
8. Projected Placement		a. Individual Placement	
		b. Enclave/Dispersed Crew	
		c. Leisure recreation	
		d. Volunteer	
9. Birth date			X
10. Age			(Calculated when birth date is entered)
11. Residence		a. Independent residence	X
		b. Natural home	
		c. Supervised apt.	
		d. Foster home	
		e. CRF	
		f. ICF	
12. SSA Benefit			X
13. Representative Payee			X (Name of assigned payee from SSA)
14. Guardian Status			X Legal guardian and/ medical guardian
15. Evans Case	X		
16. Manager			X Name of NCC manager

Program – *Individuals can be in more than one program at a time.*
To ensure that an individual is not counted in the “Currently active” line (if they were discharged from the program, passed away, etc) a “No” needs to be reflected in all program boxes if they are not actively involved in a program.

	Yes or No	Categories in Drop Down Boxes	Data Input
17. Supported employment - Waiver	X	Not Applicable	
18. Pre-Vocational	X		
19. Community Based	X		
20. Facility Based Hours in the Community (Programming for Facility maximum is 4 hours / day)		a. Not Applicable	
		b. Absent	
		c. Zero Hours in community	
		d. 1 hour community	
		e. 2 hours community	
		f. 3 hours community	
		g. 4 hours community	
21. Change occurred in Programs	X		
22. Currently active	X		
Funding – <i>Individuals can be in more than one funding-waiver at a time.</i>			
23. Non-Waiver (ICF-Pass Through)	X		
24. Non-Waiver (no DDS affiliation – Medicaid only)	X		
25. Waiver (Day Habilitation)	X		
26. Waiver (Pre-Vocational)	X		
27. Waiver (Supported Employment (SE) Intake and Assessment)	X		
28. Waiver (SE - Job Placement and/or Job Development)	X		
29. Waiver (SE – Job Training and Support)	X		
30. Waiver (SE – Follow Along)	X		
31. RSA Funded	X		
32. Change Occurred in Funding	X		